

**MINUTES
LOAN APPROVAL BOARD
DIVISION OF COMMUNITY DEVELOPMENT
CITY OF LAKEWOOD
12650 DETROIT AVENUE
PLANNING CONFERENCE ROOM
APRIL 12, 2023
8:00 A.M.**

Meeting was called to order at 8:11 a.m.

1. ROLL CALL

Members Present:

Rob Cheffins
Maureen Dostal
Maureen Koopman, Chair

Others Present:

Martin Castelletti, Programs Manager
Michelle Nochtka, Senior Planner
Johanna Schwarz, Recording Secretary

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **EXCUSE** the absence of Jodi Barnes, Vice Chair and Jon Watts. All the members voted yea; the motion passed.

2. APPROVE MINUTES OF THE MARCH 8, 2022 MEETING

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **APPROVE** the minutes of the March 8, 2023 meeting. All the members voted yea; the motion passed.

3. FINANCIAL REVIEW

Mr. Castelletti presented the Financial Review; he stated there were a few new storefront submissions, and the city was proposing to rehab its property at 1472 Belle Ave.

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **ACCEPT** the Financial Review. All the members voted yea; the motion passed.

4. MOVE INTO EXECUTIVE SESSION

In accordance with Ohio Revised Code Section 121.22(g)(5), move the meeting into Executive Session as the Board will consider confidential information regarding loan applications that are prohibited from being made public under Federal and State and Laws.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins, to **Move into Executive Session at 8:14 a.m.** All the members voted yea; the motion passed.

5. LOW INTEREST LOAN PROGRAM (LIL)

a. NEW APPLICATIONS

There were no new applications.

b. AMENDMENTS/REPEALS

6. DELINQUENT REVIEW

Mr. Castelletti explained the Delinquent Review.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **ACCEPT** the Delinquent Review. All the members voted yea; the motion passed.

7. REPAIR, ACCESSIBILITY MAINTENANCE PROGRAM (RAMP)

a. NEW APPLICATIONS

There were no new applications.

b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

8. WEATHERIZATION

a. NEW APPLICATIONS

There were no new applications.

b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

9. HOME IMPROVEMENT GRANT (HIG)

a. NEW APPLICATIONS

There were no new applications.

b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

10. HOME RENTAL RESTORATION PROGRAM (HRR)

a. NEW APPLICATIONS

There were no new applications.

b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

11. RETURN FROM EXECUTIVE SESSION

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **Return from Executive Session at 8:16 a.m.** All the members voted yea; the motion passed.

12. COMMERCIAL PROPERTY REVITALIZATION PROGRAM (CPR)

a. NEW APPLICATIONS

- **File No. CPR22-000015**, Despina's Bakery 11823 Detroit Ave., Sign Rebate, \$465.00.

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **APPROVE Res. No. 23-7007** in the amount of \$465.00. All the members voted yea; the motion passed.

- **File No. CPR22-000007**, Harlow's Pizza, 14319 Madison Ave., Storefront Facade, \$3,120.00.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **APPROVE Res. No. 23-7008** in the amount of \$3,120.00. All the members voted yea; the motion passed.

- **File No. CPR23-000008**, RMA Properties, 14724 Detroit Ave., Storefront Facade, \$14,920.00. (Contingent upon tax payment and additional documentation.)

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **APPROVE Res. No. 23-7009** in the amount of \$14,920.00 with Contingencies. All the members voted yea; the motion passed.

b. AMENDMENTS AND/OR REPEALS

- **Amend File No. CPR22-000004**; Res. No. 23-7006, T-Style Barbershop, 13706 Madison Ave., Sign Rebate, increase from \$316.63 to \$413.84.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **ACCEPT Res. No. 23-7010** in the amended amount of \$413.84. All the members voted yea; the motion passed.

- **Amend File No. CPR22-000006**; Res. No. 22-7003, Pachamama Kitchen and Garden, 15027 Madison Ave., Sign Rebate, increase from \$490.50 to \$492.71.

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **ACCEPT Res. No. 23-7011** in the amended amount of \$492.71. All the members voted yea; the motion passed.

- **Amend File No. CPR22-000014**; Res. No. 23-7000, Oktober's, 12611 Madison Ave., Sign Rebate, increase from \$681.25 to \$781.25.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **ACCEPT Res. No. 23-7012** in the amended amount of \$781.25. All the members voted yea; the motion passed.

- **Amend File No. CPR23-000002**; Res. No. 23-7002, Magically Found, 13349 Madison Ave., Sign Rebate, increase from \$442.00 to \$451.15.

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **ACCEPT Res. No. 23-7013** in the amended amount of \$451.15. All the members voted yea; the motion passed.

13. OTHER

Staff stated there would be mailings to targeted homes in an effort to increase DCD spending. LakewoodAlive was working with three property owners (paint, roof, driveway). Rental Restoration projects were in the information gathering phase.

14. ADJOURN

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **ADJOURN** the meeting at 8:27 a.m. All the members voted yea; the motion passed.

Maureen Koopman
Signature

06.14.23
Date



Oath

(You need not give an oath if you object. If you object to giving an oath, please notify the hearing officer or secretary before signing below.)

I, the undersigned, hereby solemnly swear that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

PRINT NAME:

SIGN NAME:

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____

Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

FOR CITY USE ONLY

Lakewood Administrative Procedure: ABR/BBS Citizens Advisory Civil Svc. Dangerous Dog Income Tax Appeals Loan Approval Nuisance Abatement Appeals Parking Planning Zoning Appeals Other:

Date of Proceeding: Wednesday, April 12, 2023