

**MINUTES  
LOAN APPROVAL BOARD  
DIVISION OF COMMUNITY DEVELOPMENT  
CITY OF LAKEWOOD  
12650 DETROIT AVENUE  
PLANNING CONFERENCE ROOM  
JUNE 14, 2023  
8:00 A.M.**

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Meeting was called to order at 8:04 a.m.

**1. ROLL CALL**

Members Present:

Jodi Barnes, Vice Chair  
Rob Cheffins  
Maureen Dostal  
Maureen Koopman, Chair  
Jon Watts

Others Present:

Martin Castelletti, Programs Manager  
Johanna Schwarz, Recording Secretary

**2. APPROVE MINUTES OF THE APRIL 12, 2023 MEETING**

A motion was made by Mr. Watts, seconded by Mr. Cheffins to **APPROVE** the minutes of the April 12, 2023 meeting. All the members voted yea; the motion passed.

**3. FINANCIAL REVIEW**

Mr. Castelletti presented the Financial Review.

A motion was made by Ms. Dostal, seconded by Mr. Watts to **ACCEPT** the Financial Review. All the members voted yea; the motion passed.

**4. MOVE INTO EXECUTIVE SESSION**

In accordance with Ohio Revised Code Section 121.22(g)(5), move the meeting into Executive Session as the Board will consider confidential information regarding loan applications that are prohibited from being made public under Federal and State and Laws.

A motion was made by Ms. Barnes, seconded by Mr. Cheffins, to **Move into Executive Session at 8:06 a.m.** All the members voted yea; the motion passed.

**5. LOW INTEREST LOAN PROGRAM (LIL)**

**a. NEW APPLICATIONS**

There were no new applications.

**b. AMENDMENTS/REPEALS**

## 6. DELINQUENT REVIEW

Mr. Castelletti explained the Delinquent Review.

A motion was made by Mr. Watts, seconded by Mr. Cheffins to **ACCEPT** the Delinquent Review. All the members voted yea; the motion passed.

## 7. REPAIR, ACCESSIBILITY MAINTENANCE PROGRAM (RAMP)

### a. NEW APPLICATIONS

There were no new applications.

### b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

## 8. WEATHERIZATION

### a. NEW APPLICATIONS

- **File No. WP22-000003**, Cohasset Ave., new entry doors, Weatherization Grant, \$8,698.00.

A motion was made by Ms. Dostal, seconded by Ms. Barnes to **APPROVE Res. No. 23-2700** in the amount of \$8,698.00. All the members voted yea; the motion passed.

- **File No. WP23-000002**, Riverside Dr., tankless hot water heater, Weatherization Grant, \$3,689.00.

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **APPROVE Res. No. 23-2701** in the amount of \$3,689.00. All the members voted yea; the motion passed.

### b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

## 9. HOME IMPROVEMENT GRANT (HIG)

### a. NEW APPLICATIONS

- **File No. HIR22-000007**, Larchmont Ave., roof and paint, Rebate, \$8,540.00.

A motion was made by Ms. Dostal, seconded by Ms. Barnes to **APPROVE Res. No. 23-5001** in the amount of \$8,540.00. All the members voted yea; the motion passed.

- **File No. HIR22-000004**, Wyandotte Ave., paint, Rebate, \$6,409.29.

A motion was made by Mr. Watts, seconded by Ms. Dostal to **APPROVE Res. No. 23-5002** in the amount of \$6,409.29. All the members voted yea; the motion passed.

### b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

## 10. HOME RENTAL RESTORATION PROGRAM (HRR)

### a. NEW APPLICATIONS

There were no new applications.

### b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

**11. RETURN FROM EXECUTIVE SESSION**

A motion was made by Mr. Watts, seconded by Mr. Cheffins to **Return from Executive Session at 8:14 a.m.** All the members voted yea; the motion passed.

**12. COMMERCIAL PROPERTY REVITALIZATION PROGRAM (CPR)**

**a. NEW APPLICATIONS**

- **File No. CPR23-000007**, The Grooming Loft by Sophie, 15003 Madison Ave., Sign Rebate, \$710.06.

A motion was made by Mr. Watts, seconded by Ms. Barnes to **APPROVE Res. No. 23-7014** in the amount of \$710.06. All the members voted yea; the motion passed.

**b. AMENDMENTS AND/OR REPEALS**

- **Amend File No. CPR23-000005**; Res. No. 23-7004, CoLab, 17008 Madison Ave., Sign Rebate, increase from \$1,934.75 to \$2,305.20.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **ACCEPT Res. No. 23-7015** in the amended amount of \$2,305.20. Ms. Barnes, Mr. Cheffins, Ms. Dostal, Mr. Watts voted yea, and Ms. Koopman abstained; the motion passed.

- **Amend File No. CPR22-000006**; Res. No. 22-7011, Pachamama Kitchen and Garden, 15027 Madison Ave., Sign Rebate, decrease from \$492.71 to \$405.20.

A motion was made by Mr. Watts, seconded by Mr. Cheffins to **ACCEPT Res. No. 23-7016** in the amended amount of \$405.20. All the members voted yea; the motion passed.

**13. OTHER**

Staff stated there would be a new project using HOME funds: the renovation of four apartment units with the construction of a fifth unit. The proposal would be presented for approval by the Board of Control, not LAB.

**14. ADJOURN**

A motion was made by Ms. Dostal, seconded by Ms. Barnes to **ADJOURN** the meeting at 8:29 a.m. All the members voted yea; the motion passed.

Maureen Koopman

Signature

07.12.23

Date



### Oath

*(You need not give an oath if you object. If you object to giving an oath, please notify the hearing officer or secretary before signing below.)*

I, the undersigned, hereby solemnly swear that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

PRINT NAME:

SIGN NAME:

1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____
9. _____	_____
10. _____	_____
11. _____	_____

Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

FOR CITY USE ONLY

Lakewood Administrative Procedure:  ABR/BBS  Citizens Advisory  Civil Svc.  Dangerous Dog  Income Tax Appeals  Loan Approval  Nuisance Abatement Appeals  Parking  Planning  Zoning Appeals  Other:

Date of Proceeding: Wednesday, June 14, 2023