

**MINUTES  
LOAN APPROVAL BOARD  
DIVISION OF COMMUNITY DEVELOPMENT  
CITY OF LAKEWOOD  
12650 DETROIT AVENUE  
PLANNING CONFERENCE ROOM  
SEPTEMBER 13, 2023  
8:00 A.M.**

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Meeting was called to order at 8:06 a.m.

**1. ROLL CALL**

Members Present:

Rob Cheffins

Maureen Dostal

Maureen Koopman, Chair

Others Present:

Martin Castelletti, Programs Manager

Johanna Schwarz, Recording Secretary

Michelle Nocht, Senior Planner

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **EXCUSE** the absence of Jodi Barnes, Vice Chair and Jon Watts. All the members voted yea; the motion passed.

**2. APPROVE MINUTES OF THE AUGUST 9, 2023 MEETING**

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **APPROVE** the minutes of the August 9, 2023 meeting. All the members voted yea; the motion passed.

**3. FINANCIAL REVIEW**

Mr. Castelletti presented the Financial Review.

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **ACCEPT** the Financial Review. All the members voted yea; the motion passed.

**4. MOVE INTO EXECUTIVE SESSION**

In accordance with Ohio Revised Code Section 121.22(g)(5), move the meeting into Executive Session as the Board will consider confidential information regarding loan applications that are prohibited from being made public under Federal and State and Laws.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins, to **Move into Executive Session at 8:10 a.m.** All the members voted yea; the motion passed.

**5. LOW INTEREST LOAN PROGRAM (LIL)**

**a. NEW APPLICATIONS**

- **File No. HRP23-000006;** Idlewood Ave.; porch repair; 0% Deferred/Deferred Loan; \$9,925.00.

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **APPROVE Res. No. 23-2003** in the amount of \$9,925.00. All the members voted yea; the motion passed.

- **File No. HRP23-000007**; Woodward Ave; chimney, gutters, masonry, roof; 3% Loan; \$13,684.00.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **APPROVE Res. No. 23-2004** in the amount of \$13,684.00. All the members voted yea; the motion passed.

**b. AMENDMENTS/REPEALS**

There were no amendments or repeals.

**6. DELINQUENT REVIEW**

Mr. Castelletti explained the Delinquent Review.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **ACCEPT** the Delinquent Review. All the members voted yea; the motion passed.

**7. REPAIR, ACCESSIBILITY MAINTENANCE PROGRAM (RAMP)**

**a. NEW APPLICATIONS**

- **File No. HRP23-000008**; Woodward Ave; chimney, gutters, masonry, roof; RAMP Forgivable Grant, \$10,000.00.

A motion was made by Ms. Dostal, seconded by Mr. Cheffins to **APPROVE Res. No. 23-2600** in the amount of \$10,000.00. All the members voted yea; the motion passed.

**b. AMENDMENTS AND/OR REPEALS**

There were no amendments or repeals.

**8. WEATHERIZATION**

**a. NEW APPLICATIONS**

There were no new applications.

**b. AMENDMENTS AND/OR REPEALS**

There were no amendments or repeals.

**9. HOME IMPROVEMENT GRANT (HIG)**

**a. NEW APPLICATIONS**

- **File No. HIR23-000007**; Franklin Blvd., plumbing, \$3,279.50.

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **APPROVE Res. No. 23-5006** in the amount of \$3,279.50. All the members voted yea; the motion passed.

**b. AMENDMENTS AND/OR REPEALS**

There were no amendments or repeals.

**10. HOME RENTAL RESTORATION PROGRAM (HRR)**

**a. NEW APPLICATIONS**

There were no new applications.

**b. AMENDMENTS AND/OR REPEALS**

There were no amendments or repeals.

**11. RETURN FROM EXECUTIVE SESSION**

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **Return from Executive Session at 8:24 a.m.** All the members voted yea; the motion passed.

**12. COMMERCIAL PROPERTY REVITALIZATION PROGRAM (CPR)**

**a. NEW APPLICATIONS**

There were no new applications.

**b. AMENDMENTS AND/OR REPEALS**

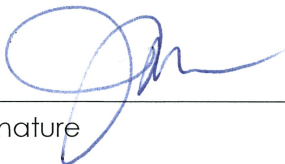
There were no amendments or repeals.

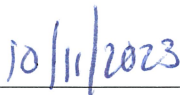
**13. OTHER**

Discussion ensued about basements flooding, the stormwater retention project, and the ADA Compliance project.

**14. ADJOURN**

A motion was made by Mr. Cheffins, seconded by Ms. Dostal to **ADJOURN** the meeting at 8:29 a.m. All the members voted yea; the motion passed.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date



Oath

*(You need not give an oath if you object. If you object to giving an oath, please notify the hearing officer or secretary before signing below.)*

I, the undersigned, hereby solemnly swear that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

PRINT NAME:

SIGN NAME:

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
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11.	_____	_____

Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

FOR CITY USE ONLY

Lakewood Administrative Procedure:  ABR/BBS  Citizens Advisory  Civil Svc.  Dangerous Dog  Income Tax Appeals  Loan Approval  Nuisance Abatement Appeals  Parking  Planning  Zoning Appeals  Other:

Date of Proceeding: Wednesday, September 13, 2023