



City of Lakewood Loan Approval Board

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MINUTES
LOAN APPROVAL BOARD
DIVISION OF COMMUNITY DEVELOPMENT
CITY OF LAKEWOOD
12650 DETROIT AVENUE
PLANNING CONFERENCE ROOM
OCTOBER 8, 2025
8:00 A.M.

The meeting was called to order at 8:10 a.m.

1. ROLL CALL

Members Present:

Jodi Barnes, Vice Chair
Maureen Koopman
Jon Watts

Others Present:

Martin Castelletti, Programs Manager
Johanna Schwarz, Recording Secretary
Michelle Nochta, Senior Planner

A motion was made by Ms. Koopman, seconded by Mr. Watts to **EXCUSE** the absence of Maureen Dostal and Mack Doyle. All the members voted yea; the motion passed.

2. APPROVE MINUTES OF THE SEPTEMBER 10, 2025 MEETING

A motion was made by Mr. Watts, seconded by Ms. Koopman to **APPROVE** the September 10, 2025 meeting minutes. All the members voted yea; the motion passed.

3. FINANCIAL REVIEW

Mr. Castelletti presented the financial review. A motion was made by Ms. Koopman, seconded by Mr. Watts to **ACCEPT** the financial review. All the members voted yea; the motion passed.

4. MOVE INTO EXECUTIVE SESSION

In accordance with Ohio Revised Code Section 121.22(g)(5), move the meeting into Executive Session as the Board will consider confidential information regarding loan applications that are prohibited from being made public under Federal and State and Laws.

A motion was made by Mr. Watts, seconded by Ms. Koopman to **Move into Executive Session** at 8:15 a.m.. All the members voted yea; the motion passed.

5. LOW INTEREST LOAN PROGRAM (LIL)

a. NEW APPLICATIONS

There were no new applications

b. AMENDMENTS/REPEALS

- File No. HRP21-000019, Lauderdale Ave., first floor bath and laundry, ADA improvements, 0% Deferred Loan, increase Res. No. 21-2009 amount from \$41,770.18 to \$54,278.75.

A motion was made by Ms. Koopman, seconded by Mr. Watts to **APPROVE Res. No. 25-2005** in the amended amount of \$54,278.75. All the members voted yea; the motion passed.

- File No. HRP25-000013, Clarence Ave., bath remodel, 0% Deferred Loan, increase Res. No. 25-2003 amount from \$15,000.00 to \$15,125.00.

A motion was made by Mr. Watts, seconded by Ms. Koopman to **APPROVE Res. No. 25-2006** in the amended amount of \$15,125.00. All the members voted yea; the motion passed.

6. DELINQUENT REVIEW

Mr. Castelletti explained the Delinquent Review.

A motion was made by Mr. Watts, seconded by Ms. Koopman to **ACCEPT** the Delinquent Review. All the members voted yea; the motion passed.

7. REPAIR, ACCESSIBILITY MAINTENANCE PROGRAM (RAMP)

a. NEW APPLICATIONS

- File No. HRP25-000023, Spring Garden Ave., bathroom, RAMP Grant, \$9,325.00.

A motion was made by Mr. Watts, seconded by Ms. Koopman to **APPROVE Res. No. 25-2614** in the amount of \$9,325.00. All the members voted yea; the motion passed.

b. AMENDMENTS AND/OR REPEALS

- File No. HRP25-000012, Onondaga Ave., paint, porch gutters, roof repair, RAMP Grant, increase Res. No. 25-2607 amount from \$11,658.00 to \$13,607.00.

A motion was made by Ms. Koopman, seconded by Mr. Watts to **APPROVE Res. No. 25-2615** in the amended amount of \$13,607.00. All the members voted yea; the motion passed.

8. WEATHERIZATION

a. NEW APPLICATIONS

There were no new applications

b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

9. HOME IMPROVEMENT GRANT (HIG)

a. NEW APPLICATIONS

There were no new applications.

b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

10. HOME RENTAL RESTORATION PROGRAM (HRR)

a. NEW APPLICATIONS

There were no new applications.

b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

11. RETURN FROM EXECUTIVE SESSION

A motion was made by Ms. Koopman, seconded by Mr. Watts to **Return from Executive Session** at 8:25 a.m. All the members voted yea; the motion passed.

12. COMMERCIAL PROPERTY REVITALIZATION PROGRAM (CPR)

a. NEW APPLICATIONS

- **File No. CPR25-000012**, 13367 Madison Ave., High Hopes Barbershop, signage, CPR Rebate, \$796.50.

A motion was made by Ms. Koopman, seconded by Mr. Watts to **APPROVE Res. No. 25-7010** in the amount of \$796.50. All the members voted yea; the motion passed.

- **File No. CPR25-000013**, 14321 Detroit Ave., MCM Company Inc. aka Horizon Education Centers, interior and exterior renovations, CPR Rebate, \$50,000.00.

A motion was made by Ms. Koopman, seconded by Mr. Watts to **APPROVE Res. No. 25-7011** in the amount of \$50,000.00. All the members voted yea; the motion passed.

b. AMENDMENTS AND/OR REPEALS

There were no amendments or repeals.

13. OTHER

- Discussion of DCD Program Guidelines

The discussion was deferred administratively until all five members are in attendance.

14. ADJOURN

A motion was made by Mr. Watts seconded by Ms. Koopman to **ADJOURN** the meeting at 8:33 a.m. All the members voted yea; the motion passed.

Signature

Date