

**MINUTES  
LOAN APPROVAL BOARD  
DIVISION OF COMMUNITY DEVELOPMENT  
CITY OF LAKEWOOD  
12650 DETROIT AVENUE  
PLANNING CONFERENCE ROOM  
DECEMBER 13, 2023  
8:00 A.M.**

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Meeting was called to order at 8:05 a.m.

**1. ROLL CALL**

Members Present:

Maureen Dostal  
Maureen Koopman, Chair  
Jon Watts

Others Present:

Martin Castelletti, Programs Manager  
Johanna Schwarz, Recording Secretary  
Michelle Nochta, Senior Planner

A motion was made by Mr. Watts, seconded by Ms. Dostal to **EXCUSE** the absence of Jodi Barnes, Vice Chair and Rob Cheffins. All the members voted yea; the motion passed.

**2. APPROVE MINUTES OF THE NOVEMBER 8, 2023 MEETING**

A motion was made Mr. Watts, seconded by Ms. Dostal to **APPROVE** the minutes of the November 8, 2023 meeting. All the members voted yea; the motion passed.

**3. FINANCIAL REVIEW**

Mr. Castelletti presented the Financial Review.

A motion was made by Ms. Dostal, seconded by Mr. Watts to **ACCEPT** the Financial Review. All the members voted yea; the motion passed.

**4. MOVE INTO EXECUTIVE SESSION**

In accordance with Ohio Revised Code Section 121.22(g)(5), move the meeting into Executive Session as the Board will consider confidential information regarding loan applications that are prohibited from being made public under Federal and State and Laws.

A motion was made by Ms. Dostal, seconded by Mr. Watts to **Move into Executive Session at 8:12 a.m.** All the members voted yea; the motion passed.

**5. LOW INTEREST LOAN PROGRAM (LIL)**

**a. NEW APPLICATIONS**

There were no new applications.

**b. AMENDMENTS/REPEALS**

- **Amend File No. HRP22-000013**; Res. No. 22-2022, Brockley Ave., exterior paint, roof, and chimney, decrease from \$25,424.48 to \$21,763.34.

A motion was made by Ms. Dostal, seconded by Mr. Watts to **APPROVE Res. No. 23-2008** in the amended amount of \$21,763.34. All the members voted yea; the motion passed.

## **6. DELINQUENT REVIEW**

Mr. Castelletti explained the Delinquent Review.

A motion was made by Mr. Watts, seconded by Ms. Dostal to **ACCEPT** the Delinquent Review. All the members voted yea; the motion passed.

## **7. REPAIR, ACCESSIBILITY MAINTENANCE PROGRAM (RAMP)**

### **a. NEW APPLICATIONS**

- **File No. HRP23-000011**, Grace Ave., porch repair, exterior paint, RAMP Grant, \$13,800.00.

A motion was made by Mr. Watts, seconded by Ms. Dostal to **APPROVE Res. No. 23-2604** in the amount of \$13,800.00. All the members voted yea; the motion passed.

### **b. AMENDMENTS AND/OR REPEALS**

There were no amendments or repeals.

## **8. WEATHERIZATION**

### **a. NEW APPLICATIONS**

There were no new applications.

### **b. AMENDMENTS AND/OR REPEALS**

There were no amendments or repeals.

## **9. HOME IMPROVEMENT GRANT (HIG)**

### **a. NEW APPLICATIONS**

There were no new applications.

### **b. AMENDMENTS AND/OR REPEALS**

There were no amendments or repeals.

## **10. HOME RENTAL RESTORATION PROGRAM (HRR)**

### **a. NEW APPLICATIONS**

There were no new applications.

### **b. AMENDMENTS AND/OR REPEALS**

- **Amend File No. HRP21-000011**; Res. No. 23-6000, Lakewood Ave., roof and repairs in each of the four units; HOME Rental Restoration 0% Loan, increase from \$54,349.00 to \$54,937.38.

A motion was made by Ms. Dostal, seconded by Mr. Watts to **APPROVE Res. No. 23-6001** in the amount of \$54,937.38. All the members voted yea; the motion passed.

## 11. RETURN FROM EXECUTIVE SESSION

A motion was made by Mr. Watts, seconded by Ms. Dostal **Return from Executive Session at 8:17 a.m.** All the members voted yea; the motion passed.

## 12. COMMERCIAL PROPERTY REVITALIZATION PROGRAM (CPR)

### a. NEW APPLICATIONS

- **File No. CPR23-000013**, 15729 Madison Ave. (2011 Carabel Ave.), Happy Bear Chandlery, signage, \$495.72.

A motion was made by Ms. Dostal, seconded by Mr. Watts to **APPROVE Res. No. 23-7020** in the amount of \$495.72. All the members voted yea; the motion passed.

- **File No. CPR23-000015**, 18119 Detroit Ave., Onward Design Collaborative, signage, \$261.88.

A motion was made by Mr. Watts, seconded by Ms. Dostal to **APPROVE Res. No. 23-7021** in the amount of \$261.88. All the members voted yea; the motion passed.

- **File No. CPR23-000014**, 16300 Detroit Ave., The Cleveland Bagel Café, signage, \$2,500.00.

A motion was made by Ms. Dostal, seconded by Mr. Watts to **APPROVE Res. No. 23-7022** in the amount of \$2,500.00. All the members voted yea; the motion passed.

### b. AMENDMENTS AND/OR REPEALS

- **Amend File No. CPR23-000001**; Res. No. 22-7017, 17810 Detroit Ave., Spellbound, signage, increase from \$884.98 to \$956.80.

A motion was made by Mr. Watts, seconded by Ms. Dostal to **APPROVE Res. No. 23-7023** in the amount of \$956.80. All the members voted yea; the motion passed.

## 13. OTHER

Discussion ensued about local businesses.

## 14. ADJOURN

A motion was made by Ms. Dostal, seconded by Mr. Watts to **ADJOURN** the meeting at 8:49 a.m. All the members voted yea; the motion passed.

  
\_\_\_\_\_  
Signature

  
\_\_\_\_\_  
Date



**Oath**

*(You need not give an oath if you object. If you object to giving an oath, please notify the hearing officer or secretary before signing below.)*

I, the undersigned, hereby solemnly swear that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

**PRINT NAME:**

**SIGN NAME:**

1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____

Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

FOR CITY USE ONLY

Lakewood Administrative Procedure:  ABR/BBS  Citizens Advisory  Civil Svc.  Dangerous Dog  Income Tax Appeals  Loan Approval  Nuisance Abatement Appeals  Parking  Planning  Zoning Appeals  Other:

Date of Proceeding: Wednesday, November 13, 2023