



Department	Lakewood Department of Planning & Development
Organization Type	Municipal Government
Address	12650 Detroit Avenue
Contact Person & Title	Angela Byington, Director
Phone	216-529-6635
Email	Angela.Byington@lakewoodoh.gov
Federal Tax ID #	34-6001633
DUNS #	020629093
Project/Program Name	FY26 CDBG & ESG Program Administration
FY26 CDBG Funding Request	\$350,000
FY26 ESG Funding Request	\$5,000

I. Project Description

Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) funds may be used for planning and administration activities associated with these programs.

Eligible administration activities include general management, staff salaries and fringe benefits; oversight, and coordination; providing local officials and citizens with information regarding the programs; preparing HUD-required budgets, schedules, reports, and amendments to these documents; evaluating program results against stated objectives; training and capacity-building (grantee and subrecipient); program monitoring; technical assistance; indirect costs; and submission of applications to federal programs.

Eligible planning activities include developing comprehensive plans; community development plans (including Lakewood's Consolidated Plan and Annual Action Plans); functional plans (e.g., housing; land use, urban environmental design; economic development; open space and recreation; energy use and conservation; floodplain and wetlands management; transportation; utilities; historic preservation; etc.); other plans and studies (e.g., small area and neighborhood plans; capital improvements program plans; individual project plans; general environmental; urban environmental design; historic preservation studies; etc.); and policy planning and management activities.

HUD considers CDBG funds expended for administration, planning, and capacity building as addressing the program's National Objectives as a whole. Therefore; compliance documentation beyond financial accounting is not required.

Finally, CDBG program administration funds may be utilized to cover costs associated with statutorily required Environmental & Historic Review and Fair Housing activities.

II. Statutory CDBG & ESG Program Administration Caps

- CDBG Program Administration funding is capped at 20% or \$350,000 of the city's estimated \$1,750,000 FY26 CDBG award.
- ESG Program Administration funding is capped at 7.5% or \$12,000 of the city's estimated \$160,000 FY26 ESG award.

III. FY26 CDBG & ESG Program Administration Funding Requests

Lakewood's Department of Planning & Development respectfully requests FY26 CDBG and ESG Planning & Administration funding in the following amounts.

CDBG Planning & Administration

\$350,000 in FY26 CDBG Program Administration or 20% of the City's projected \$1,750,000 FY26 CDBG award.

ESG Planning & Administration

\$5,000 in FY26 ESG Program Administration funding or 3.1% of the City's projected \$160,000 FY26 ESG award.