

Minutes
CITY OF LAKEWOOD
ADA TASK FORCE MEETING
June 27, 2023
7:00-8:00 PM

Meeting is recorded
<https://www.lakewoodoh.gov/accordions/ada-task-force/>

Members present

Tracy Greenberg, co-chair
Ahmie Yeung, co-chair
Sean Mott
Michele Slife
Chris Cowen
Christina Tayman
Sarah Kepple, City Council

Others present:

Michelle Nohta, secretary
Andrew Fleck, legal counsel
Steve Metzger, DLZ

Ms. Greenberg called the meeting to order, attendance was observed and recorded by Ms. Nohta.

Discussion about the meeting minutes for May 23, 2023, the vote on this agenda item was deferred.

Ms. Nohta asked Task Force members listen to the presentation and put any questions in the chat, noting that all questions would be answered and discussed after the presentation given by Mr. Metzger of DLZ.

Mr. Metzger begin with an update on progress in the production of the self-evaluation and transition plan. Mr. Metzger delivered to city staff and members a rough draft of chapters one, two, seven and eight . The missing chapters would be delivered in order three, four, five and six, with chapter six being the transition plan. Mr. Metzger instructed city staff and members to review the document as they receive it. Mr. Metzger continued with an overview of each chapter and its contents, describing how he collected and reviewed information for each chapter.

Mr. Metzger noted that the city's website utilizes an accessibility program that works well. Mr. Metzger noted that he reviewed all the programs that had been reported to him via surveys that were distributed to department heads. Mr. Metzger asked that if there were any programs that were inadvertently missed staff and members should notify him as soon as possible so he could review them for inclusion in the report.

Mr. Metzger said after the internal review by city staff and the task force was complete the document would then be released for public review. The document will be placed in buildings that are publicly accessible and on the website. Letters would again be sent to advocacy groups for comment. Mr. Metzger continued with an overview of each section of the chapters. Ms. Yeung requested the document be sent in a format she could convert to a mobile-device friendly format. Mr. Metzger agreed to provide a word document.

Mr. Metzger continued his overview providing a general overview of the upcoming chapters, and members agree to try to return comments by July 14, 2023.

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Ms. Greenberg made a motion to adjourn, it was seconded. All members voting yay the motion passed.

Adjournment