

Lakewood Department of Public Works

CDBG Applicant Narrative

1. Mission

Rehabilitate aging infrastructure

2. Geographic Service Area

Within the City of Lakewood municipal boundaries

3. Target Population(s)

Low to moderate income levels

4. Programs & Services

Public Works including transportation, sewer and water services.

5. Number & Demographic Profile of Clients Served (FY25)

In the low to moderate income areas, 134 properties were served through pavement improvements.

6. Qualifications to Implement Proposed Project

Lakewood Department of Engineering and Construction (LDEC) routinely and successfully manages the City's infrastructure. We have administered and managed millions of dollars of improvements with grant funds such as OPWC, EPA SWIF, Ohio EPA 319, and CDBG as well as City funds. We have ODOT Local Public Agency (LPA) certified staff to administer federally funded projects.

7. Experience Administering Government Contracts & Complying with Federal Regulatory Requirements

All major City capital improvement projects are administered by LDEC. We are required to comply with federal regulatory requirements.

8. FY26 Departmental Budget

i. Total FY26 Departmental Budget \$

ii. FY26 Budgeted Operating Expenses

Expenditure Category	Amount	% Total Budget
Salaries & Fringe Benefits	\$ 212,970	79
Operating Costs	\$ 55,475	21
Total	\$ 268,445	100

iii. FY26 Budgeted Sources (Top 4)

#	Source	Amount	% Total Budget
1	General Fund	\$ 268,445	100
Total		\$ 268,445	100

9. Does Your Department Maintain the Following Documents?

- | | | |
|--|---|-----------------------------|
| i. Personnel Manual/Grievance Procedures | Yes ☒ | No ☐ |
| ii. Affirmative Action Policy | Yes ☒ | No ☐ |

10. Does Your Department/Division Have the Capacity to Serve Non-English-Speakers? N/A ☒ Yes ☐ No ☐

11. Do Your Facilities Comply with ADA Accessibility Requirements? Yes ☒ No ☐

12. Additional Data and/or Information that Strengthens the Department's/Division's Case for CDBG Funding Support

LDEC utilizes the Ohio Department of Transportation methodology Pavement Condition Rating (PCR) system to effectively manage the City's Roadways in line also with Northeast Ohio Coordinating Agency (NOACA). The PCR is determined every 4 years for each roadway in the City. The PCR for the City roadways was performed in 2022 and is currently being performed for 2026 (underway in August). The results provide the rating for each roadway to determine which roadways need maintenance and rehabilitation. The average PCR value of all roadways also indicates the general condition of the roadways and if the resurfacing methods are effective. LDEC gains efficiency for roadway resurfacing projects by designing, bidding and administering the projects during construction.