

MINUTES
OF A REGULAR MEETING OF
LAKEWOOD CIVIL SERVICE COMMISSION
MAIN AUDITORIUM
TUESDAY, JULY 21, 2026
5:00 P.M.

Meeting called to order at 5:00 p.m.

- I. Present: Commissioners John Mills, Nathaniel Szep, Terry Vincent, and Secretary James Motylewski.

Also present: Chief Ryan Fairbanks, and Captain William Albrecht.

- II. Reading and disposal of the minutes from the regular Civil Service Commission Meetings held on May 19, 2026, and the Special Civil Service Meeting held on June 29, 2026, without the necessity of reading.

Motion by John Mills, second by Terry Vincent, to approve the minutes of the Regular and Special Civil Service Commission Meetings held on May 19, 2026, and June 29, 2026, without necessity of reading.

Ayes: 3

Nays: 0

Motion: Passed unanimously.

- III. Old Business: None

- IV. New Business:

1. Review request for competitive examination for Entry-Level Police Officer, to be conducted through the National Testing Network (NTN), needing a minimum combined score of 70% to be placed on the eligible list. Captain Albrecht is proposing the application process begins on July 30th, 2026, through September 10th, 2026, by 4:00pm EST.

The Police Department's eligible list for Entry-Level Police Officer is exhausted and is scheduled to expire on July 24, 2026. The city entered into a three-year contract with the National Testing Network, which expires on August 30, 2027. The Police Department is recommending that NTN conduct the online application and testing process.

Additionally, a passing score of 70% on the combined online written exams is necessary to receive extra credit for active Military Service, college degree, residency, and for current employment within the City of Lakewood.

The proposed NTN announcement was discussed and reviewed with Cpt. Albrecht. There were no questions raised regarding the entry-level Police Officer job posting.

Motion by John Mills, second by Nathaniel Szep, to approve holding a competitive examination for the position of Entry-Level Police Officer, to be conducted through the National Testing Network with all requirements listed in the approved NTN Entry-Level Police Officer job posting.

Ayes: 3

Nays: 0

Motion: Passed unanimously.

2. Review scores and certify the 2026 Fire Captain Eligible List. If approved and certified on this date, the eligible list will be scheduled to expire on July 21, 2028. In accordance with Civil Service Rules and Regulations Article 5, Section 502(B).

The scores were reviewed and discussed with the commission. There were no questions raised.

Motion by John Mills, second by Terry Vincent, to certify the 2026 Fire Captain Eligible List, which will take effect on July 21, 2026, and will expire on July 21, 2028. In accordance with Civil Service Rules and Regulations Article 5, Section 502(B).

Ayes: 3

Nays: 0

Motion: Passed unanimously.

V. Adjournment:

Motion by Terry Vincent, second by John Mills, to adjourn the meeting.

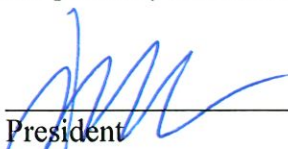
Ayes: 3

Nays: 0

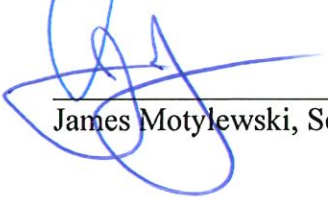
Motion: Passed unanimously.

Meeting adjourned at 5:10 p.m.

Respectfully submitted,



President



James Motylewski, Secretary

9-15-26

Date