



**AGENDA
PUBLIC ART ADVISORY BOARD
CITY OF LAKEWOOD
12650 DETROIT AVENUE**

**APRIL 12TH, 2023
6:00 P.M. AUDITORIUM**

1. Roll Call
2. Approval of the February 22nd, 2023 Special Meeting Minutes
3. New Business
 - a. 2023 Spectacular Vernacular Program – RFP
4. Old Business
 - a. Update – Public Art for Serpentine Winterhurst Arena
5. Other Items
6. Adjourn

"Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 3 business days ahead of the scheduled meeting. Contact Michelle Nochta at (216) 529-5906 michelle.nochta@lakewoodoh.net."

Request for Proposal

Project:	Spectacular Vernacular 2023: Vinyl Bus Shelter Wraps
Location:	Lakewood, Ohio
Project Timeline:	6 months
Submission:	Proposals are due by 4pm on XXXXXXXXXXXX, instructions below.

The City of Lakewood's public art program creates opportunities for collaboration between artists, Greater Cleveland Regional Transit Authority and the City to create art designed for the public on transit waiting areas and bus shelters.

Since 2016, the City has been investing in public-private art projects to increase its value as a place that attracts and retains residents, entrepreneurs, employees, and entertainment offerings. Higher community values like these help attract and retain businesses and residents, while increasing social connections. Based on lessons learned from past projects, the City of Lakewood is happy to release the Request for Proposals for the 2023 Spectacular Vernacular program.

Spectacular Vernacular has provided funding for civic art projects within the City of Lakewood. The goal of the grant program is to incentivize investment in public art. The total available funds for 2023 are \$50,000. The focus for this year's program is transit waiting area and bus shelter vinyl wraps. We are seeking individual artists or artist groups that will create a series of 5 new shelters.

Process

1. The Artist submits application of interest, portfolio, and proposed theme for the shelters. Along with the theme, we ask for renderings or examples of what the proposed art would look like. These can be sketches and not final images.
2. An artist will be selected by the City of Lakewood's Public Art Advisory Board.
3. After selection, the artist will work with City officials to flush out design. Check ins with the Public Art Advisory Board will take place often as we go through this design process.
4. Project must be completed in 2023. See timeline for details.
5. The artist will be awarded XXXXX for this program.

Project Timeline

- April 14 – Application of Interest released
- April 21 – Questions submitted to the City
- April 28 – City responses to questions posted to City website
- **May 10 – Application deadline**
- May 24 – Special meeting of the Public Art Advisory Board where they will decide artist
- June 23 – Preliminary concepts submitted to the City

- July 12 – Public Art Advisory Board review of preliminary concepts. After this, we will interact via email, phone, or in-person to finalize the design.
- August 4 – Final design documents submitted to City
- December 31, 2023 – Project must be completed and implemented

Eligibility

- Incomplete applications will not be considered.
- Artists must live in Cuyahoga County or adjacent counties.
- Artists who received city funds for two or more projects within the past 5 years may not be eligible.

Questions

Have questions about the project or process? Submit all questions by April 21 at 4pm to: Amanda Cramer, AICP, Department of Planning and Development, Amanda.cramer@lakewoodoh.net.

Disclaimers

- All submissions become property of the City of Lakewood.
- Selection of artists by the City and the pursuit of all city activities are implemented without preference to racial or ethnic origins, gender, sexual orientation, religious affiliation, disability, or age.
- The City reserves the right to modify this solicitation and to request additional information from the participating artist.
- The City reserves the right to accept or reject, at any time prior to the commissioning of a work, any or all proposals when the acceptance, rejection, waiver or advertisement would be in the best interest of the project.

Submittal Requirements & Instructions

- Maximum of 10 projects on 10 pages. Additional project pages will not be reviewed.
- Up to 10 projects of past two- and/or three-dimensional works. Some, but not all, images may be gallery work.
- Each project must include artist name, contact info, dimensions, artist's role in the project, and project partners, if any.
- All materials must be in a single PDF file. Individual jpegs or Word files will NOT be accepted.
- PDF file name to include the Artist's name, saved as "Artist Last Name_SV_Application"
- Emails exceeding 25MB will NOT be delivered to the inbox; multiple emails will NOT be accepted.

Email application materials by 12pm on May 10 to: amanda.cramer@lakewoodoh.net

For additional information, please contact:

Amanda Cramer, AICP, Department of Planning and Development

216-529-7679 / amanda.cramer@lakewoodoh.net

Applicants will be notified as to the status of their application.