



City of Lakewood Public Art Advisory Board

(216) 529-6630
planning@lakewoodoh.gov

MINUTES
PUBLIC ART ADVISORY BOARD CITY OF LAKEWOOD
12650 DETROIT AVENUE
JANUARY 8, 2025
5:30 P.M.
AUDITORIUM
RECORDING IS AVAILABLE

1. Roll Call (5:10 on recording)

Members Present

Gina DeSantis
Jason Frederick, Vice Chair
Marisa Razi
Dave Robar, Chair

Staff Present

Amanda Cramer, Secretary, City Planner

Absent: Beth Ryan

2. Opening Remarks (5:23 on recording)

Ms. Cramer read the Opening Remarks into record.

3. Approval of the October 9, 2024 Meeting Minutes (6:04 on recording)

A motion was made by Mr. Robar, seconded by Mr. Frederick to **APPROVE** the October 9, 2024 meeting minutes. All the members voted yea; the motion passed.

4. New Business

a. Election of Chairperson (6:40 on recording)

Ms. Cramer welcomed Ms. DeSantis to the board. Ms. DeSantis was completing the term of Bryan Evans who was now a member of Lakewood City Council.

A motion was made by Mr. Frederick, seconded by Ms. Razi to ELECT Dave Robar to serve as 2025 Chair. All the members voted yea; the motion passed.

b. Election of Vice-Chairperson (8:20 on recording)

A motion was made by Ms. Razi, seconded by Mr. Robar to ELECT Jason Frederick to serve as 2025 Vice Chair; all the members voted yea; the motion passed.

c. 2025 Schedule (10:25 on recording)

Ms. Cramer outlined the 2025 schedule: four quarterly meeting dates that could be supplemented with additional ones if needed.

d. 2024 Spectacular Vernacular Project Updates (11:15 on recording)

Ms. Cramer provided an update on the 2024 Spectacular Vernacular Project. Its purpose for asphalt art was delayed due to work being done by Enbridge with an anticipated start of Spring 2025.

e. 2025 Spectacular Vernacular: Traffic Signal Boxes (12:55 on recording)

Ms. Cramer stated that there was \$50,000.00 in the 2025 budget for public art. Discussion from the last meeting was about utility box wrapping and a potential project called The Birds of Birdtown. She stated that the latter one would be better for 2026 due to the research involved. The cost for each utility box wrapping would be approximately \$3,000.00 (including cost to the artist), for a total of sixteen utility boxes out of seventy-nine. Discussion ensued about materials, durability, response from artists to an RFP, choosing locations for the wrappings (focus on the east side commercial/Birdtown/Madison Avenue corridor), number of artists to do the art, varying shapes of the boxes, engagement of other organizations (e.g. MOMA), and language for the RFP. Ms. Cramer hoped to have the RFPs posted in two weeks with a March 1st submission deadline, call a special meeting in March to review the RFP responses, select the artist(s)/concepts at the April meeting, and have installation of the art during the summer.

5. Other Items (42:13 on recording)

Next they discussed the possibility of a scavenger hunt/seek & find via QR codes, traveling art, sculptural art (on a pad installed by Public Works or have it housed in a "temple"), three-D art, and the Screw Factory.

6. Adjourn (58:27 on recording)

A motion was made by Ms. Razi, seconded by Mr. Robar to ADJOURN the meeting at 6:29 p.m.; all the members voted yea; the motion passed.

DAVID L. ROBAR.

Signature

4/9/2025

Date



Oath

(You need not give an oath if you object. If you object to giving an oath, please notify the hearing officer or secretary before signing below.)

I, the undersigned, hereby solemnly swear that the testimony I give at this proceeding will be the truth, the whole truth and nothing but the truth:

PRINT NAME:

SIGN NAME:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____

Prepared by: The City of Lakewood Law Department, 12650 Detroit Ave., Lakewood, Ohio 44107

FOR CITY USE ONLY

Lakewood Administrative Procedure: ☐ ABR/BBS ☐ Citizens Advisory ☐ Civil Svc. ☐ Dangerous Dog ☐ Income Tax Appeals ☐ Loan Approval ☐ Nuisance Abatement Appeals ☐ Parking ☐ Planning ☐ Zoning Appeals ☒ Other:

Public Arts Advisory Board
Date of Proceeding: _____

Wednesday, January 8, 2025

Public Art Advisory Board

1.8.2025



City of Lakewood
Department of Planning and Development

Agenda

- Roll Call
- Opening Remarks
- Approval of Minutes: October 9th, 2024
- Election of Chair and Vice -Chair
- 2025 Schedule
- 2024 SV Project Updates
- 2025 Traffic Signal Boxes

2025 Calendar

- January 8th, 2025
 - April 9th, 2025
 - July 9th, 2025
 - October 8th, 2025
 - January 14th, 2026
-
- All meetings will take place at City Hall in the Auditorium unless otherwise noted.
 - Additional meetings will be added as needed.



Southeast corner of Warren at Madison, in front of Sherwin Williams
14711 Madison Ave. Lakewood, OH 44107



Southeast corner of Reveley at Madison, near the parking lot of CVS
14815 Madison Ave. Lakewood, OH 44107

City of Lakewood

SIGNALIZED INTERSECTIONS

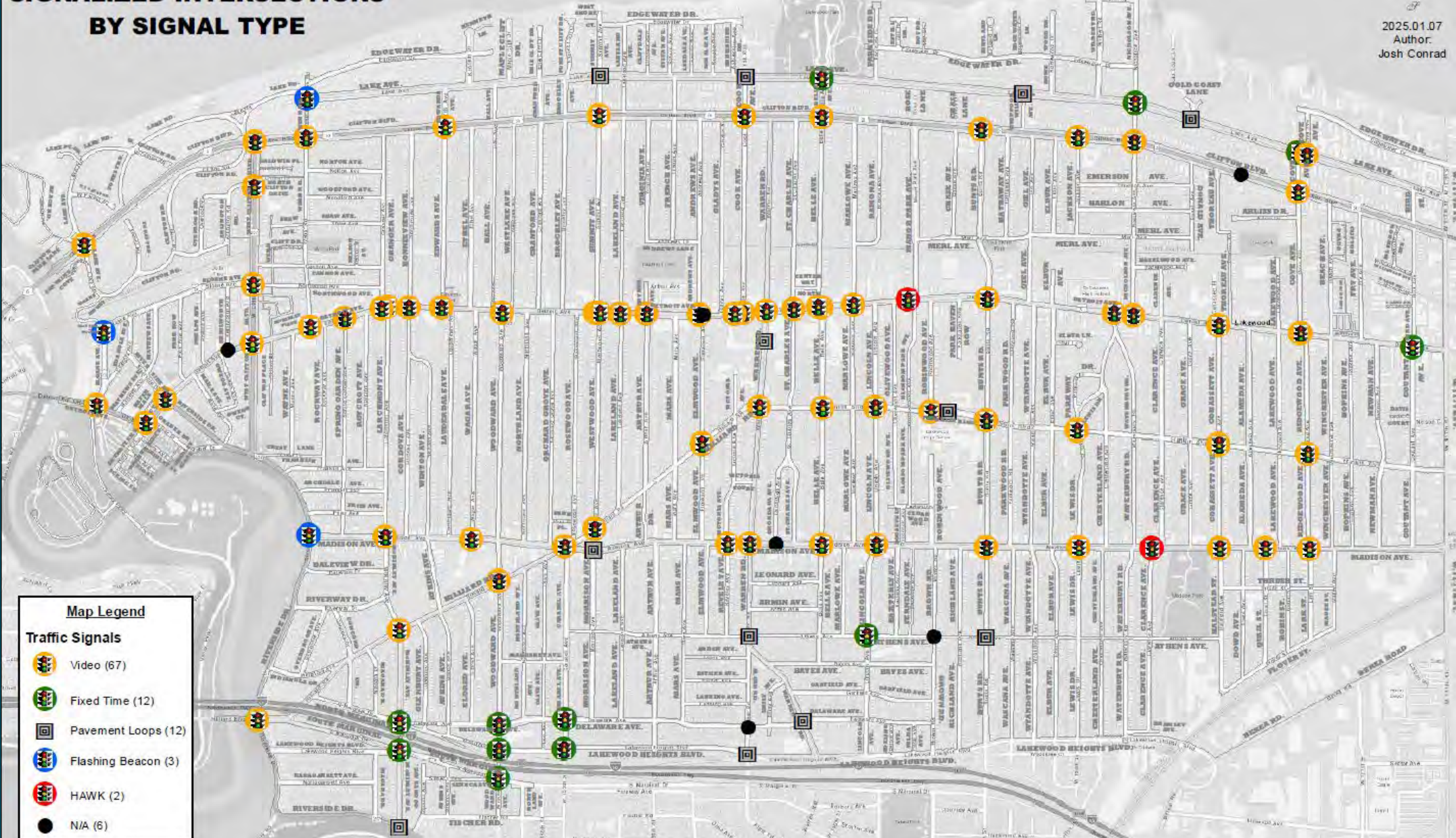
BY SIGNAL TYPE

Lake

Eric



2025.01.07
Author:
Josh Conrad



Map Legend

Traffic Signals

-  Video (67)
-  Fixed Time (12)
-  Pavement Loops (12)
-  Flashing Beacon (3)
-  HAWK (2)
-  N/A (6)

Request for Proposal

Project:	Spectacular Vernacular 2023: Vinyl Bus Shelter Wraps
Location:	Lakewood, Ohio
Project Timeline:	6 months
Submission:	Proposals are due by 12pm on June 16th, instructions below.

The City of Lakewood's public art program creates opportunities for collaboration between artists, Greater Cleveland Regional Transit Authority and the City to create art designed for the public on transit waiting areas and bus shelters.

Since 2016, the City has been investing in public-private art projects to increase its value as a place that attracts and retains residents, entrepreneurs, employees, and entertainment offerings. Higher community values like [these help](#) attract and retain businesses and residents, while increasing social connections. Based on lessons learned from past projects, the City of Lakewood is happy to release the Request for Proposals for the 2023 Spectacular Vernacular program.

Spectacular Vernacular has provided funding for civic art projects within the City of Lakewood. The goal of the grant program is to incentivize investment in public art. The total available funds for 2023 is \$50,000. The focus for this year's program is transit waiting area and bus shelter vinyl wraps. The City is seeking individual artists or artist groups that will create a series of vinyl window art installations on 15 shelters throughout the community. This year, the City will allow either a singular artist or group of artists to complete the project, with one main contact person for each group.

Process

1. The artist(s) submits application of interest, portfolio, and proposed theme for the shelters. Along with the theme, the City will require renderings or examples of what the proposed art would look like. These can be sketches and not final images. Please be aware that these will be applied to bus shelters, which requires them to be transparent and allow for visibility through the glass to watch for incoming buses.
2. An artist(s) will be selected by the City of Lakewood's Public Art Advisory Board. Either a single artist or an artist group will be accepted, however, a group will be offered the same stipend as an individual.
3. After selection, the artist(s) will work with City officials to flush out design. Check-ins with the Public Art Advisory Board will take place often throughout the design process.
4. Project must be completed in 2023. See timeline for details.
5. The artist will be awarded \$800 per shelter for this program. This cost is solely for the artist's time as the City will be utilizing remaining funds for materials and fabrication.

Project Timeline

- May 12 – Request for Proposal released
- June 2 – Questions submitted to the City
- June 9 – City responses to questions posted to City website
- **June 16 – Application deadline**
- June 21 – Special meeting of the Public Art Advisory Board where they will decide artist
- August 2 – Preliminary concepts submitted to the City
- August 16 – Public Art Advisory Board review of preliminary concepts. After this, we will interact via email, phone, or in-person to finalize the design.
- September 15 – Final design documents submitted to City
- December 31, 2023 – Project must be completed and implemented

Eligibility

- Incomplete applications will not be considered.
- Artists must live in Cuyahoga County or adjacent counties.
- Artists who received city funds for two or more projects within the past 5 years may not be eligible.

Questions

Have questions about the project or process? Submit all questions by June 2nd at 12pm to: Amanda Cramer, AICP, Department of Planning and Development, Amanda.cramer@lakewoodoh.net.

Disclaimers

- All submissions become property of the City of Lakewood.
- Selection of artists by the City and the pursuit of all city activities are implemented without preference to racial or ethnic origins, gender, sexual orientation, religious affiliation, disability, or age.
- The City reserves the right to modify this solicitation and to request additional information from the participating artist.
- The City reserves the right to accept or reject, at any time prior to the commissioning of a work, any or all proposals when the acceptance, rejection, waiver or advertisement would be in the best interest of the project or City.

Submittal Requirements & Instructions

- Maximum of 10 projects on 10 pages. Additional project pages will not be reviewed.
- Up to 10 projects of past two- and/or three-dimensional works. Some, but not all, images may be gallery work.
- Each project must include artist name, contact info, dimensions, artist's role in the project, and project partners, if any.
- All materials must be in a single PDF file. Individual jpegs or Word files will NOT be accepted.
- PDF file name to include the Artist's name, saved as "Artist Last Name_SV_Application"
- Emails exceeding 25MB will NOT be delivered to the inbox; multiple emails will NOT be accepted.

RFP

- 16 total – How do we want to break it out by artists?
- How do we choose the locations?
- Finalized RFP approved administratively by Board Chair