Community Health Needs Standing Committee
Meeting Minutes
April 15, 2024 at 2:00 PM
Cove Community Center – Conference Room
12525 Lake Ave, Lakewood, OH 44107

Attending: David Baas (City of Lakewood Planning Department), Lisa Bruening (Lakewood City School District), Mark Walters (Lakewood Community Recreation and Education Department), Laura Jaissle (Department of Human Services), Cindy Marx (Lakewood City Council, Chair of Health and Human Services Committee), Kristin Broadbent (Three Arches Foundation), and Kate Ingersoll (Healthy Lakewood Foundation)

I. **Call to Order**
   a. Dave Baas called the meeting to order at 2:05 PM.

II. **Approval of Meeting Minutes**
   a. On a motion made by Laura Jaissle and seconded by Lisa Bruening the February 26, 2024 meeting minutes were approved.

III. **Subcommittee Reports** – Each subcommittee chair reported out on the progress of each as follows:
   a. **Access to Physical/Mental Health Care**
      i. Kristin Broadbent and Lisa Bruening reported that representatives from Signature Health, Recovery Resources, Neighborhood Family Practice, the Cleveland Clinic (Fairview Hospital and Lutheran Hospital), Lakewood's Departments of Human Services, and the Lakewood Neighborhood Paramedic met three times to discuss the action plan's six recommendations specific to access to physical/behavioral health care. The main highlights of the meetings include:
         1. Successfully gathering everyone for information sharing, learning, and thought partnership.
         2. Identifying the connections between the resource guide, Neighborhood Paramedic Program, and other recommendations.
         3. Noting that certain recommendations were extremely specific, while others were broader in scope.
         4. Emphasizing the importance of managing individuals' expectations regarding access to care, such as walk-in appointments, and understanding how to use appointment times more efficiently.
         5. Expressing the desire to continue meeting quarterly to further address networking and determining who should be involved in the discussions.

ii. In summary, the meeting provided a platform for productive discussions, highlighted the interconnectedness of various resources and recommendations, and emphasized the need for ongoing collaboration and expectation management to improve access to care and efficiency.

b. Out of School Time/Enrichment

i. Mark Walter reported that representatives from Grant Elementary School, Garfield Middle School, the Lakewood Community Recreation and Education Department, and Help to Others (H20) met twice to discuss the four action plan interventions specific to out of school time/enrichment. The main highlights of the meetings include:

ii. Identifying and articulating a mandate to expand inclusive and accessible programs which should include:

1. Involving other groups to assess what they can contribute, particularly for middle school objectives.
2. Collaborate with other organizations to conduct a comprehensive assessment of available resources and programs.
3. Investigate scholarship opportunities, noting that between 2021-2023 thus far over $70,000 in scholarship funds were utilized by Lakewood families to participate in the Recreation Department's programming.
4. Recognizing that the School District subsidizes certain Recreation Department programming (not available to the Orange and Hudson districts) but that there are limited funding sources to expand programming.

iii. In summary, the discussion in the meetings emphasized the need for collaboration, resource assessment, and securing funding through scholarships to expand inclusive and accessible programs, particularly for middle school students.

c. Housing

i. Dave Baas reported that representatives from the Planning Department and Lakewood Community Services Center (LCSC) met twice to discuss the six action plan interventions specific to housing. The main highlights of the meetings include:

1. Learning about Cuyahoga County's centralized shelter system from LCSC, which is difficult for Lakewood to replicate.
2. Considering preventative actions such as working with LCSC, the Cleveland Housing Network (CHN), Cleveland Metropolitan Housing Authority (CMHA), and EDEN, and determining if "Pay to Stay" has been adopted to address eviction.

3. Recognition that the City lacks the resources to build or manage affordable housing.
4. Smaller technical reforms could support the creation of diversified housing products through zoning code revisions.
    a. Diversified housing products happen on a smaller scale, and currently the City is collaborating with a firm to revise residential zoning.
5. Recognition that public perception about town homes, higher density, and smaller lots needs to be addressed.
    a. When saying "no" to community members, it is important to offer alternatives, explain the complexity of the issues, and share information in a way that helps the community understand the reasoning behind decisions.
    b. Intentional messaging is crucial, and community members need to be open to understanding the reasons behind decisions, especially when comparing Lakewood to other communities.

d. Health Food Access

i. Kate Ingersoll reported that representatives from the Lakewood City School District (LCSD), Western Reserve Area on Aging, and the Lakewood Community Services Center (LCSC) met once to review the two action plan interventions specific to healthy food access.

ii. Kate will provide a complete report at the next meeting after the group meets again.

e. Community Information Strategy

i. Kate reported that representatives from the City of Lakewood, the Department of Human Service, and the Lakewood City School District met twice to discuss the six action plan interventions specific to community information strategy. The main highlights of the meetings include:

1.

IV. Advising Committees on Recommendations and Next Steps

a. The subcommittees that still need to meet should do so in the next month if possible.

V. Determine Reporting Structure to Administration and City Council for One-Year Update

a. Dave explained the importance of demonstrating the connection between consolidated recommendations and their original interventions. The following elements should be included:

i. Topic area

ii. Actions included

iii. Next steps

iv. New recommendations or actions that explain the "so what"
v. Top-level executive summary

b. Kate will provide a broad overview of the timeline, which should tie each recommendation to its original intervention.
c. Dave emphasized the need to clearly link consolidated recommendations back to their original interventions, include key elements such as topic area, actions, next steps, and new recommendations, and provide a top-level executive summary. The timeline overview will further reinforce the connection between recommendations and interventions.

VI. Next steps

a. Kate will send certain requests for information as needed and the draft report once ready for review.
b. She will also reach out to schedule the next meeting.

VII. Adjournment

a. The meeting was adjourned at 3:45 PM

Next meeting: TBD at Cove Community Center - Conference Room

