Community Health Needs Standing Committee
Meeting Minutes
September 11, 2023 at 2:00 PM
Cove Community Center – Conference Room
12525 Lake Ave, Lakewood, OH 44107

I. Call to Order
   a. David Baas called the meeting to order at 2:07 PM.

II. Approve August 14, 2023 Meeting Minutes
   a. On a motion made by David Baas and seconded by Sarah Kepple, the minutes from the August 14, 2023 meeting were unanimously approved.

III. Interim Community Report
   a. The Committee reviewed and provided feedback on the draft interim community report that will be presented to Council and the School District as an update on CHAT's progress over the past.
   b. David Baas will format the report and write an introductory letter to present to Council that will be referred to the Health and Human Services Committee.
   c. On a motion made by David Baas and seconded by Sarah Kepple, the interim community report was approved.
   d. The discussion will likely be held at the October 23, 2023 Health and Human Services meeting.

IV. Subcommittee Members
   a. Kristin Broadbent consolidated all of the organizations that were referenced in the Action Plan and noted by CHAT members during the intervention review.
   b. Committee members took assignments of the six categories:
      i. Housing (Dave Baas and Kristin Broadbent)
      ii. Community Information Strategy (Sarah Kepple and Kate Ingersoll)
      iii. Out of School Time/Enrichment (Mark Walter, Lisa Breuning and Sarah Kepple)
      iv. Healthy Food Access (Chad Berry and Kate Ingersoll)
      v. Access to Physical/Behavioral Health (Kristin Broadbent and Lisa Bruening)
      vi. Communicate and Connect (Laura Jaissle and Kate Ingersoll)
   c. These committee members will be responsible for establishing a draft list of the subcommittee participants along with informants and resource contacts.
   d. At the next meeting, the participant lists will be reviewed.
      i. The Communication Information Committee will delay its work until the other subcommittees move forward.

e. Committee work that has been identified as needing to
f. Dave will send a list of advisory committee members.
g. Chad will send information on the Live Well Lakewood

V. Subcommittee Objectives and Guidelines
   a. Dave will draft the talking points for convening the subcommittees.
   b. These meetings will need to be publicly noticed and held in a public building.

VI. Establish Subcommittee Structure
   a. At its next meeting, the committee will establish the meeting structure and schedules.

VII. Adjournment
   a. The meeting was adjourned at 3:36 PM.

Next meeting: October 18, 2023 from 10:30 AM – 12:00 PM at Cove Community Center - Conference Room

APPROVED 10/18

D.W. BASS
CHAIR