Community Health Needs Standing Committee
Meeting Minutes
November 13, 2023 at 2:00 PM
Cove Community Center – Conference Room
12525 Lake Ave, Lakewood, OH 44107

Attending:

I. **Call to Order**
   a. Dave Baas called the meeting to order at 2:18 PM.

II. **Approve October 18, 2023 Meeting Minutes**
   a. On a motion made by David Baas and seconded by Laura Jaissle, the October 18, 2023 meeting minutes were approved.

III. **Community Report Update**
   a. The Committee reviewed the presentation on October 23rd to the Health and Human Services Committee, noting that the questions and feedback from City Council members were insightful and supportive.

IV. **Communications with the Subcommittees**
   a. The Committee confirmed the issue leaders who will be asked to participate in the initial subcommittee meetings.
   b. Additionally, the Committee confirmed the content of the email communications with these individuals.
   c. Included in the email should be: the objectives on the subcommittee, the recommendations for each issue area, and planning for the first meeting date.
   d. Background references to be linked in the email are: CHNA, Action Plan, Six-Month CHAT Report.
   e. The Committee Chairs will send the initial email communications before the next CHAT meeting on December 11th.
   f. Committee Chairs will work with the invitees to establish dates for their meetings.
      i. Please work with Dave and Laura to schedule these meetings at a City location.
   g. The categories are as follows: *(* indicates the committee member who will send the initial email).*
      i. Housing (Dave Baas* and Kristin Broadbent)
      ii. Community Information Strategy (Sarah Kepple and Kate Ingersoll*)
      iii. Out of School Time/Enrichment (Mark Walter, Lisa Breuning and Sarah Kepple) – *TBD*

iv. Healthy Food Access (Chad Berry and Kate Ingersoll*)
v. Access to Physical/Behavioral Health (Kristin Broadbent* and Lisa Bruening)
vi. Communicate and Connect (Laura Jaissle and Kate Ingersoll*)

h. Kate and Kristin will redraft the introduction email and send it to committee members after the meeting.

V. Structure for Subcommittee Meetings

a. The goals of the first two meetings are to develop a status overview on each issue area.
b. The subcommittees will focus on reviewing each of the proposed actions in each issue area, reviewing the following of each proposed action as follows:
    i. Is it being done – if so, for who and by whom?
    ii. If not, why is it not being done? Would it be beneficial?
    iii. What and who is missing from this conversation?

VI. Adjournment

a. On a motion made by David Baas and seconded by Kristin Broadbent, the meeting was adjourned at 3:31 PM.

Next meeting: December 11, 2023 from 2:00 – 3:30 PM at Cove Community Center - Conference Room

